

**AUDIT COMMITTEE  
SCHEDULE OF MEETINGS AND FORWARD WORK PROGRAMME  
2017 - 2018**

PROVISIONAL DATE OF MEETING	FORWARD WORK PROGRAMME	OFFICER RESPONSIBLE	UPDATE
<b>2017</b>			
<b>29th June</b>	Information and Action Requests (if applicable).	Chief Internal Auditor (CIA)	N/A
	Proposed Forward Work Programme 2017/18.	CIA	Complete
	Pre-audited Statement of Accounts 2016/17.	Head of Finance	Complete
	Draft Annual Governance Statement 2016-17	Head of Finance	Complete
	Treasury Management Outturn 2016/17	Head of Finance	Complete
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	Complete
	IASS Outturn Report April and May 2017.	CIA	Complete
	IASS Charter 2017-18	CIA	Complete
	IASS - External Assessment	CIA	Complete
	IASS Risk Based Plan 2017-18	CIA	Complete
<b>28<sup>th</sup> September</b>	Information and Action Requests	CIA	N/A
	Updated Forward Work Programme	CIA	Complete
	Statement of Audited Accounts and Final Annual Governance Statement 2016/17	Head of Finance / WAO	Complete
	Internal Audit 5 months Outturn Report April to August 2017.	CIA	Complete
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	Complete
<b>16<sup>th</sup> November</b>	Up dated Forward Work Programme	CIA	Submitted
	Information and Action Requests (where applicable)	CIA	N/A
	Fraud update	Head of Finance / Benefits Manager	Submitted
	Corporate Risk update - Communities Directorate	Head of Finance / Risk & Insurance Manager	Submitted
	Treasury Management Half Year monitoring report 2017-18	Head of Finance	Submitted
	Internal Audit Outturn Report – April 2017 to October 2017.	CIA	Submitted
	External Assessment update	CIA	Submitted
	IASS staff resourcing update	CIA	Submitted
	External Auditors / Inspection Reports (where applicable).	Head of Finance / WAO	
<b>2018</b>			
<b>18<sup>th</sup> January</b>	Up dated Forward Work Programme	CIA	
	Information and Action Requests (if applicable)	CIA	
	Internal Audit 9 months Outturn Report April 2017 – December 2017	CIA	
	External Auditors / Inspection Reports (where applicable)	Head of Finance / WAO	
	Corporate Risk Assessment 2017-18	Head of Finance	

## APPENDIX B

	<b>Treasury Management Half Year Report 2017-18 and Treasury management strategy 2018-19</b>	<b>Head of Finance</b>	
<b>26<sup>th</sup> April</b>	<b>Information and Action Requests (where applicable)</b>	<b>CIA</b>	
	<b>Updated Forward Work Programme</b>	<b>CIA</b>	
	<b>Proposed Forward Work Programme 2018-19.</b>	<b>CIA</b>	
	<b>Internal Audit proposed Annual Strategy and Audit Plan 2018-2019.</b>	<b>CIA</b>	
	<b>Governance – Compliance with Public Sector Internal Audit Standards for 2017-18</b>	<b>CIA</b>	
	<b>Audit Committee – Terms of Reference</b>	<b>CIA</b>	
	<b>Internal Audit Shared Service Charter</b>	<b>CIA</b>	
	<b>Head of Audit’s Annual Opinion Report and outturn for the Year 2017/18</b>	<b>CIA</b>	
	<b>External Auditors / Inspection Reports (if applicable): -</b>	<b>Head of Finance / WAO</b>	